



WorkforceDevelopmentSF

Office of Economic and Workforce Development

Enterprise for Youth: May 2018 Calendar

200 Pine Street, 6th Floor, San Francisco, CA 94104 | (415) 392-7600 | Hours of Operation: M-F 9:00AM-5:00PM

Monday	Tuesday	Wednesday	Thursday	Friday
	1	2 11AM- 12PM: drop-in post-secondary counseling and support	3 3PM-5PM: drop-in resume and cover letter support	4
7	8 10AM-11AM: drop-in job search assistance	9	10 2PM-4PM- drop-in interview preparation	11
14 3PM-5PM: drop-in resume and cover letter support	15	16 11AM- 12PM: drop-in post-secondary counseling and support	17	18
21	22 10AM-11AM: drop-in job search assistance	23	24 2PM-4PM- drop-in interview preparation	25
28 Office Closed	29	30 11AM- 12PM: drop-in post-secondary counseling and support	31	



Event Descriptions

Drop-in job search assistance- Receive one-on-one support with online job searching

Drop-in resume and cover letter assistance- Receive one-on-one assistance with completing a resume and cover letter. Please bring a detailed employment history to help facilitate the resume creation. If looking for assistance with a cover letter, please bring in the job listing to which you are applying

Drop-in post-secondary counseling and support- Receive one-on-one counseling with post-secondary and vocational planning

Drop-in interview preparation- Receive one-on-one support with interviewing skills, including a mock interview. Please bring in the job listing of desired employment opportunity